

Vehicle Quota Increase Request Form

Please complete in full and submit along with any annexes and evidence for approval to:

AerodromeGHA-Team@gatwickairport.com

Section A - Operator Details

Full Company Name: (As per AOL licence name / registered at Companies House - No abbreviations):	
Registered Company Address:	
Primary Contact Name / Role:	
Primary Contact Email Address:	
Primary Contact Telephone Number:	

Section B – Existing Vehicle Allocation

Current permanent Airside Vehicle Pass Quota:	
Current number of permanent Airside Vehicle Passes held:	
Total number of vehicles with a permanent Airside Vehicle Pass, which are fitted with telematics in compliance with Gatwick’s Geo- Tagging Policy:	
If any vehicles listed above do not have compliant telematics installed, please explain why:	
Current Temporary Vehicle Pass Quota:	
Current number of permanent Airside Vehicle Passes held:	

Section C – Details of Requested Increase

Number of permanent Airside Vehicle Passes requested:	
Number of temporary Airside Vehicle Passes requested:	
<p>Due to the increasing volume and demand on the airfield, it is essential that we manage the number of vehicles effectively to maintain safety and operational efficiency. Please provide the business justification for the requirement of additional vehicles on the airfield. Specifically, we are looking for information and evidence such as:</p> <ul style="list-style-type: none"> • Operational Need (attach evidence): <ul style="list-style-type: none"> ○ Increased contracts, routes, or operational demand ○ New service agreements or business expansions ○ Additional aircraft / stand demand requiring increased fleet capacity • Detail of impact if the request is not approved. • Please also provide evidence of compliance with the geo-tagging policy for the additional vehicle/s. 	

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Section D – Vehicle Details

All vehicles accessing must be fitted with telematics as per our Geo-tagging Policy. Vehicles which are new to Airside must be under 5 years old or EV. If you require to add a specialist vehicle which does not meet these requirements, please submit a vehicle dispensation request form for consideration.

Vehicle Registration / Asset ID	Vehicle Type / Description	Make / Model	Compliant Telematics Fitted?
Parking location of Vehicle/s when Airside:			

Section E – Declaration & Evidence

By signing below, you confirm the information provided in this declaration and any annexes is true, accurate and complete to the best of your knowledge.

Print full name:	
Signature: A scanned wet signature or an approved electronic signature is required.	
Date:	

For Aerodrome GHA Team Office use only

Approved by GAL Authorised signatory		Date	
Quota approved for Permanent Airside Vehicle Passes		Quota approved for Temporary Airside Vehicle Passes	